

**Emerald Bay Municipal Utility District**  
**Regular Meeting Minutes**  
**Monday, November 5, 2018**

The Board of Directors of the Emerald Bay Municipal Utility District met in regular session on Monday, November 5, 2018 at 4:00 PM at the District Office, 155 LaSalle Road, Bullard, TX 75757. Present were Directors Barry Botti, Dwight Cole, Inge Grant, Bill Harris, and Lynne Stein. Compliance Officer, Lori Wiginton, was also in attendance.

Director Harris called the meeting to order at 4:09 PM.

Director Harris requested that the board review the meeting minutes from the regular meeting on July 23, 2018 and the special meetings on August 27 & October 1, 2018. Director Botti made a motion to accept the meeting minutes from the regular meeting on July 23, 2018, Director Grant seconded and the minutes were accepted unanimously. Director Stein did not vote on the regular meeting minutes as she was absent for the meeting on July 23, 2018. Director Grant made a motion to accept the minutes from August 27 & October 1, 2018, Director Cole seconded and the minutes were accepted unanimously.

Director Botti presented the Quarterly Financial Report to the board. He reported that sewer revenue was about the same from previous year and expenses were down. He advised that water income was up and expenses were up a little due to labor. Director Botti explained that MUD had collected \$48,000.00 in roads initiation in one quarter and so far for the year \$88,000.00 had been collected compared to \$54,000.00 the previous year. Director Botti said that overall finances were good presently barring any major disasters or issues but MUD would be able to borrow money if need be once the loans for the greens drainage and road project had been paid. Director Harris made a motion to accept the Quarterly Financial Report, Director Cole seconded and the motion was approved unanimously.

Director Botti reviewed the Annual Budget with the board. He explained that this is based on previous budgets and expectations in the coming year. Revisions are done quarterly in accordance with TCEQ and amendments would be made as needed. Director Cole made a motion to approve the Annual Budget, Director Grant seconded and the motion was carried unanimously.

Director Harris asked the board to review and approve pay request #5 from L&L Asphalt in the amount of \$135,464.66. Director Grant made a motion to approve, Director Botti seconded and the pay request was approved unanimously. Director Harris advised the board that no paving could be done if the temperature was below 60 degrees or during rain.

Director Harris presented the board with pay request #5 for M&M Tank Coating in the amount of \$27,192.74. Director Botti made a motion to approve, Director Cole seconded and pay

request was approved unanimously. Director Harris explained that a punch out list for the North Plant would be done and corrected before the retainage be paid out to M&M Tank Coating.

Compliance Officer, Lori Wiginton, presented the board with the delinquent account report and employee vacation and personal leave report. The directors wanted some clarification on the employee vacation/personal leave report so it was determined that this would be revisited at another time to clarify the questions.

Director Harris reported on operations within MUD. He advised things were running fairly smooth. The WWTP still only has the South Plant online at this time as the work continues on the North Plant. He informed the board that Lori Wiginton and Brent Little were both working towards getting their Class C Water Operator's Licenses. Director Harris told the board that every Friday, Lori Wiginton goes with Jay Mesa to calibrate the chlorine analyzers to make sure they are reading correctly for the weekend. Director Cole inquired if MUD had extra pumps, motors, parts, etc. in stock in case of an emergency and Director Harris advised him that MUD does have those items in the shop in inventory.

There being no further business, Director Harris adjourned the meeting at 5:03 PM.

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William F Harris  
President

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Lynne Stein  
Secretary

Attachments:

Quarterly Financial Report

Annual Budget

Pay Request #5 for L&L Asphalt

Pay Request #5 for M&M Tank Coating