



Emerald Bay Municipal Utility District Special Session Minutes – December 17, 2025

The Emerald Bay Municipal Utility District Board of Directors held a special session meeting on Wednesday, December 17, 2025, at 1:20 PM at Emerald Bay Community Church located at 160 LaSalle Road, Bullard, TX.

The directors present included Cayla Washburn, Bill Harris, and Becky Kirkpatrick. Directors Jeff Dean and Steve Young had excused absences. Ms. Laurie Threet, District Business Manager, was also in attendance.

President Harris made a motion to approve the Special Meeting minutes of November 19, 2025, with the one revision. Cayla Washburn seconded, and the motion passed unanimously.

President Harris provided an update on the ground storage tank project, noting that painting would begin as soon as the weather permitted. He then made a motion to approve the second of the three contract payments to Tank & Vessel Builders in the amount of \$143,511.75. Cayla Washburn seconded, and the motion passed unanimously.

President Harris then informed the Board that the Upper Neches River Authority (UNRA) has recently undergone a change in management. He has reaffirmed that the new administrators are aware that the EB MUD sewer mains are in close proximity to the lake and any future dredging should be advised of our locations.

At 4:47 PM, the board entered Executive Session to discuss staffing matters.

The Executive Session concluded at 5:34 PM, and the board reconvened in Open Session.

Director Washburn made a motion to accept the proposed Emerald Bay MUD General Manager's job description as amended. Director Young seconded. The motion passed unanimously.

The board also agreed to post the General Manager job description externally on January 2, 2026, at its discretion, should the position remain unfilled internally.

With no further business, President Harris adjourned the meeting at 5:38 PM.

Becky Kirkpatrick, Secretary

William Harris, President